



Welcome to Summit Pathways 2020-21!

We are excited for year two of our new arts and early childhood education preschool for ages 3-5, PreK and **NEW** Kindergarten. Summit Pathways is adapting the new pandemic environment with new strict CDC and King County Health protocols for Early Childhood Education. Pathways is at Summit Dance Co in Marketplace at Redmond Ridge. With 7,000 square feet of space, we transform the dance studio to preschool classrooms, a play room, raised garden beds in the Spring for our little gardeners, an arts center and, of course, studio space for dance, musical theater, role play, sports and more! Learning is fun!

Phase 1 and 1.5: No school only online lessons. No charge during phase 1

Phase 2: Early Childhood Education ages 2- Kindergarten in studio in small classroom cohorts for tracking. Teachers rotate but students do not. Virtual lesson available.

Phase 3 and 4: Larger class sizes with 2-3 teachers with virtual lessons available.

We are passionate about inspiring children to reach their full potential through individual learning pathways in a fun and nurturing environment. We are committed to enriching children's lives, sparking their curiosity, developing self-confidence, and inspiring a love of independent learning through problem solving. We work hand-in-hand with you to ensure that your child will gain an enthusiasm for reading, enjoy solving math problems, speak and write with confidence, be creative, make decisions independently, develop physical coordination, have good study skills, get along well with others, learn to work as a team and aspire to a lifetime of learning.

Our philosophy is that children learn best through active participation. We believe that the most important lessons require thinking, problem solving, and that the process of learning is what is most important. All of this helps determine how we organize the environment, select learning materials and plan daily activities for fun interactive learning as well as socialization through friendship building.

Our seasoned teachers are MERIT certified and experienced education professionals. Miss Tracey, our primary teacher, has an advanced degree in childhood education while others studied dance, psychology, and education. Training in STEM, Montessori, Piaget and years of teaching preschool gives all of our teachers an opportunity to nurture and share a passion for learning with your child.

You may schedule 2-5 curriculum days a week with optional SDC classes. You also have optional drop-off and pick-up times based on the Summit Dance Co. classes being offered. The program grows with your child.

Pathways Faculty: Tracey Gilman, Lisa Lucarelli, Shandie Hensley, and Stephanie Tyler.
Summit Dance Co. Owners: Amanda Kaneshiro and Gayle Leyde

The ABCs and 123s of Our Program

Our commitment to providing the very best for you and your child consists of the following elements:

A. The Best Curriculum for Supporting your Child's Total Development

1. We incorporate the current research as well as that of early childhood development experts, like Montessori and Piaget, in determining our educational curriculum. We provide your child with the very best educational opportunities in a fun, comfortable, and praise-valued environment.
2. Our curriculum is Child-Centered so that your child will develop their own uniqueness.
3. We provide developmentally appropriate activities as established by the National Association for the Education of the Young Child (NAEYC), which increase in difficulty and complexity as your child develops so they will be continuously challenged.

B. The Best Enrichment You Can Provide Your Child

1. We are your child's one-stop enrichment destination: Phonics instruction, dance classes, Monart or Art Instruction, professional story time, creative movement, science, Spanish, sign language, drama, and lessons through gardening.
2. Summit Pathways provides you with the peace of knowing your child's total growth will be fostered and nurtured: Physical, emotional, cognitive, language, and social development.
3. We save you time and money by providing your child with the best variety of enriching experiences in one convenient location.

C. The Best Personal Choice you Can Make for your Child

1. You are joining a small community of families and educators passionately committed to bringing enrichment to children.
2. Your child will have the advantage of a professional classroom, studios, and gym combined with the security of the Redmond Ridge Community.
3. The small class size provides your child with social comfort and security in an aesthetically pleasing environment.

Summit Pathways Daily Schedule

Rather than just the standard school day, we are delighted to offer various pathways to education, independence and physical wellbeing. The pathways can consist of a longer day, allowing children to explore, make discoveries, and manipulate materials at a more natural and relaxed pace. The additional time and curriculum foster a child's natural curiosity to direct, extend and enrich their preschool experience with learning and fun!

Monday - Friday Summit Pathways Curriculum

Our schedule is designed to suit your needs - choose your path! Regardless of your child's age, you have a choice in the number of days you would like your child to attend: two, three, four or five days per week. Kindergarten must attend 4-5 days a week. You also have an option for early and late schedules!

8:45-9:15am	Early Arrival Option - Exploration and Tumbling class (Summit Dance Co - Extra SDC Tuition or \$20. Drop in)
9:15-9:25am	Welcome Activities
9:25-10am	Welcome Circle (Example: Spanish, Sign Language, Music, or Unit Story)
10-10:45am	Individualized Instruction or Small Group Instruction (Math, Language, Phonics, Writing, or Drawing) Potty Break
10:45-11am	Free Choice Activities (Problem Solving, Following Directions, Practical Life Experiences, Arts and Crafts, and Self-Serve Snacks)
11-11:15am	Social Interactive Play (Role Playing, Language Development, Cooperation, or Negotiation)
11:15am-11:45am	Enrichment Classes (Drama, Science Discovery, Large Motor Development, Creative Movement, Music, and Song)
11:45am-12:05pm	Lunch & Reading (Social Sharing, or Lessons on Table Manners)
12:15-12:35pm	Exploration: Gym Sports, Gardening or Outside Play (Role Playing, Motor Development, or Nature Appreciation)
12:35-12:45pm	Language/Story and Dismissal
12:45-1:30pm	SDC Class (Extra Tuition) Or Exploration Class

This schedule is only a guideline for each day. We change based on the needs and interests of the children. There is individual time, age/ability time and all group activities.

Kindergarten Curriculum:

Our curriculum is a continuation of our preschool program. We added this to encourage the kindergarten experience in a small classroom experience with strict health protocols. We have themed units that integrate art, music, and nature with academic readiness skills. Activities will be tailored for the kindergarten learner with a strong focus on seven key areas of learning: literacy, math, science, creative arts, movement, health and social/emotional skills. We believe children to be active learners and create lessons and activities that will support fun while learning. Because of our small class size, we are able to create an individualized learning plan for each student.

Our curriculum is based on the Washington state learning standards for K-8. Those enrolled in the program must be enrolled for 4-5 (recommended 5) days a week.

Literacy: Literacy is a huge part of the kindergarten curriculum. Daily read alouds, guided reading groups, phonics instruction, alphabet practice, handwriting practice and comprehension activities. Our "kid writing" curriculum helps children practice writing skills and the development of grammar conventions.

Math; Daily math games, puzzles and small group math practice with hands on activities to practice counting and numeration skills.

Science- Nature activities. Units on plant and insect life

Creative Arts: Music time with singing and musical instruments, dramatic play, dance classes, drawing, painting, cutting and gluing projects. We often use deep space sparkle for art activities.

Movement: We have lots of space for children for active play activities! Children can practice running, jumping, ball bouncing and bowling in our large movement area.

Health: Units on germs, healthy foods

Social/Emotional: Children work in small groups to allow for social interaction with peers and learn how to work together to solve problems. Sharing time during morning circle allows children to express their thoughts and ideas.

End of Year Recital:

Every year Summit Dance Co (SDC) holds a recital to allow the dancers to show off what they have been working so hard on. Pathways students also get the opportunity to be a part of the show - on stage! They will all perform a song and dance and we will also be announcing our graduating students. It is so important for these children to be recognized and applauded for completing the program as well as learning the skills of performance.

SDC classes are performing classes at the end of the year so keep in mind if your child is enrolled in after school classes (Tap/Ballet, L'il Hip Hop or Tiny Tots), they will also be performing dances for those classes as well. *Pathways* students get a 10% discount on *SDC* tuition rates. See full *SDC* classes at: www.summitdanceco.com.

IMPORTANT NOTE: Summit Pathways follows the Summit Pathways calendar NOT the SDC dance class calendar. Please see this calendar posted at Summit and online at www.summitdanceco.com/preschool.

Admissions Process and Procedure:

Our Pathways program is appropriate for students who are nearly three years old (2.8 and potty trained) to students in Kindergarten). We accept applications for children who miss the school cut-off but who turn three by December 2020 and are emotionally ready for instruction.

New this year, we accept applications for children in Kindergarten. We have a certified teacher and curriculum for a half day Kindergarten program.

Our Pre-Kindergarten program for older fours and fives offers appropriate challenges as well as many opportunities for this age group to develop confidence, maturity, and leadership skills before entering Kindergarten. These children will have a Pre-K academic pathway in preparation for Kindergarten the following year.

In order to begin the admission process, please submit a completed registration form and provide the appropriate registration fee through auto-pay or check. Before completing the forms, please make certain that they are dated with the school year for which you are applying. Fees will not be charged until it is determined by us that we have a position for your child. There is no cost to you if your child is not accepted for enrollment. Spaces are limited as we prefer small classroom experiences with low child to teacher ratios.

Please indicate the days you would like to have your child attend Summit Pathways. We pride ourselves in having a flexible schedule and will try to accommodate your needs. Requests will be met based on compatibility of needs, class composition, date of registration, and degree of flexibility. Please indicate your second and third choice of days in the event that we cannot accommodate your first choice. The more flexible applicants will have the greatest chance of enrollment.

Deposit:

A non-refundable registration fee (\$100 or \$75 for returning students) is charged on auto-pay with your school application. A separate non-refundable deposit of one month's tuition is required upon acceptance to Summit Pathways and guarantees entrance. This deposit will be applied to your tenth payment of the school year (June 2021).

Tuition:

Pathways tuition fees range from approximately \$350 to \$1100. a month depending on your enrollment choices. Summit Dance Co. classes are billed at normal SDC tuition rates less your Pathways 10% discount. There is no additional registration fee for Pathway students taking SDC classes.

Your Pathways tuition remains the same each month. There is no credit given for vacations or illness. Virtual lessons will be available for lessons taken at home. The Pathways tuition is divided into ten equal payments with your deposit acting as the 10th payment. Pathways students do not pay an additional registration fee for SDC classes and receive a 10% SDC class tuition discount.

- 2-Days: \$350.00/month (plus any optional SDC class tuition)
- 3-Days: \$525.00/month (plus any optional SDC class tuition)
- 4-Days: \$700.00/month (plus any optional SDC class tuition)
- 5-Days: \$850.00/month (plus any optional SDC class tuition)

Payment Schedule:

- **Payment #1:** \$100. Registration Fee with application/ \$75.00 return student due upon application
- **Payment #2:** First month's tuition due upon acceptance as a non-refundable deposit for June 2021 tuition.
- **Payment #3:** August 1st- First Month Pathways Tuition for September tuition of year attending
- **Payment #4-9:** October 2020 forward: First-of-the-month payments for *Pathways* and *SDC* classes
- **Payment #10:** Recital Fee and Costume Deposit (for students enrolled in SDC performance classes,) Pathways students who do not take SDC classes only pay for their tickets to performance unless wanting video, pictures and show t-shirt.
- **Payment #11:** *Pathways* Deposit applied (from Payment #2) for June 2021 tuition

Drop In Classes:

- Drop-in classes are billed on the day of the request. There are no refunds.
- SDC Classes have a commitment to the end-of-the-year shows and will require enrollment, SDC tuition (monthly,) and show fees (due in January).
- Music, Yoga, Acro and Tumbling are non-performing, so regular attendance is highly encouraged, but not required.

Parental Involvement:

Due to the current pandemic, protocols for a healthy safe environment will be updated with each phase and a waiver of acceptance will be sent separately.

Phase II:

Every morning at arrival, a parent or approved adult brings the child into the building.

1. You walk your child to the refrigerator. Please stack your lunch box in the refrigerator.
2. Have all belongings in a bag or : shoes, coats, backpack-6 ft. distanced. Socks are the best footwear.
3. Must have your child use the toilet and wash hands to start the day!
4. Bring your child to Pathways Preschool door promptly at 8:45am SDC class or 9:15 Pathways class door entrance. Your teachers will open doors and greet you!

We encourage a partnership with all parents in the program. Please volunteer to share with the children. The one who will be the most proud of you will be your own child! We have an open door policy when in phase 4. In phase II and III we have a closed lobby unless you are the designated drop off adult.

When in Phase IV:

1. Parents are welcome to visit by checking-in at the front desk. Please call ahead when longer visits are expected so we can plan an introduction to the children.
2. Parent/teacher conferences are held once a year to foster communication, identify strengths and areas of growth. We also use this time to set goals.
3. The family's right to privacy and confidentiality will be respected regarding the information they share.
4. Parents will be provided information about the program in a periodically published newsletter.
5. Parents' personal evaluations of the program are considered very valuable and will be welcomed. We want you to trust us and know we are passionate about the Summit Pathways curriculum and program. We have your child's best interest at heart.
6. Parents are encouraged to share their special talents with the children in the program. The possibilities are endless: stories, traditions, vacations, occupation, grandparents, cooking, read a book, sing, etc.

Field Trips and Outreach Programs - Parent Lead Opportunity: (Postponed during pandemic)

There may be occasional group outings planned for you and your child to visit various local destinations: farms, children theaters, bakeries, parks, fire station, etc. Even though these trips are typically scheduled during normal school hours, they are non-school functions. You will be solely responsible for your child's transportation and supervision if you choose to participate. Participation in these group visits will be completely optional. School will be in session as normal for those who wish to have their child remain under the supervision of the school staff.

Both the outreach programs and field trips may require an additional fee.

Snacks and Lunch:

Your child will be provided with one snack per day. Dietary restrictions are followed. You will also be required to provide a nutritious lunch or a large wholesome snack each day. We ask to pack nut-free lunches due to common nut allergies. All lunches are brought in the Pathways provided Bentgo Lunch box for easy storage in our refrigerator. You will be provided a lunch box at the Meet and Greet Pathways staff event prior to school starting.

Calendar:

Pathways Preschool Meet and Greet is Monday, August 31, 2020

Pathways Preschool starts Tuesday, September 8th right after Labor Day.

Important dates and closures can also be found at www.summitdanceco.com/preschool. The Pathways calendar does differ from the regular SDC class calendar, make sure to use both.

Toilet Training Policy:

Children are required to be toilet trained. In the event that they are not reliably using the toilet, they will be required to attend in pull-ups and to go home prior to lunch or immediately following a non-toilet bowel movement. If a child shows no readiness to use the toilet, it is often an indicator of a lack of readiness for a structured preschool setting.

Behavior Management and Discipline:

One of the goals of the program is to provide children with the opportunity to express their feelings in appropriate ways and to solve their social problems constructively. Children are given guidance in how to accept their feelings and express their feelings by verbalizing them. Our goal is to prevent the unacceptable behavior from occurring by setting limits, guiding actions, and redirecting the children before a major conflict occurs. Our intent is to curb the behavior without breaking the spirit and to develop a respect for one another.

We will follow these guidelines:

1. Identify the behavior that is causing conflict.
2. Recognize the child's emotion and select an alternative outlet. Help the child work through their feelings.
3. Give time for redirection
4. If unable to let go, then private time on a mat with a book and supervision - parents will get a note of any mat time. Please expect a few... we all have days when mat time is needed!
5. If behavior continues, a warning to call parent while waiting on a chair. If still... a call will be made.
6. Parent and teacher discuss further action, or teacher requests pick up and return another day.

Absence Policy:

1. Your monthly fee remains the same according to the pathway you have chosen. If your child is absent due to illness, vacation, etc. full tuition is still due. You are paying for a position in the school which will remain vacant during your child's absence and held just for your child upon return. Virtual class lessons are available.
2. If you are late for pick up or arrive earlier than scheduled your child will automatically join the SDC class in session or be provided care. You will have to wait for the class to appropriately end before removing the child. There is an automatic \$20 drop in rate applied for these times.
3. Fridays are scheduled depending on drop-off/pick-up times. All Friday classes and weekly 12:45pm classes are SDC classes and can be made up in age and ability level classes during the week in other age appropriate classes.

Illness and Vaccine Policy

All preschoolers need to be current with vaccines and boosters. Please provide medical record verification upon enrollment.

For the health of your child and the other children in the program, please keep your child home when showing signs of illness or the following situations exist:

1. Child has a fever, vomiting or diarrhea or has had one in the past 24 hours. Your child's temperature will be taken upon entry each day.
2. Child has a cold which interferes with his full participation in program activities.
3. Child has colored nasal discharge or persistent cough.
4. Child is fussy, tired, cranky, or generally not themselves - often the first symptom of oncoming illness.
5. Child has symptoms of a communicable disease.
6. Child is taking medication which affects their full participation in the program.

If a child becomes ill with any of these symptoms while in attendance, the parent will be called to come and get the child immediately. The child will be placed on a rest mat near staff but away from the other children until the parent arrives.

Medications:

Prescription or non-prescription labeled medications will be given only with written parental permission. Parents will be required to fill out a Medication/Treatment Authorization form before any prescription or non-prescription medication will be administered to the child. All medications must be properly labeled, left secured at front desk, with written instructions on how and when to administer. Do not leave any medicine in your child's bag or pocket.

Withdrawal Policy:

It is assumed that enrollment is for a complete school year, September 2020 - June 2021. If you should need to withdraw your child before the end of the school year, we request that you notify us as soon as you know the last date your child will be attending. Your 10th month deposit will not be refunded. The deposit is only redeemable for the last payment of the school year.

The following are conditions that will cause your child's participation in the program to be terminated:

1. Behavior problems that cannot be resolved within a designated time frame. We reserve the right to terminate participation immediately if we consider the behavior case to be severe or to represent a safety issue.

2. All Summit families are required to be on autopay with a debit or credit card on file. If non-sufficient funds occur you will receive a letter and are requested to update your account information. If not paid in full by the 10th of the month a \$30 late fee is applied. If a pattern of non-payment occurs termination is an option.
3. Consistent late pick up of your child after chosen pick up time.
4. Unresolved disagreements with parents over policies.
5. The child is not potty trained and it is determined by the teachers that the situation is indicative of a lack of school readiness.

Weather and Emergency Safety Policy:

In the event of a storm involving snow, ice, flooding, high winds or power failure, our closure decision will be based on the Lake Washington School District's late start or closure decision. In the event of CDC or King County Health recommendations mandating school closures, we will abide by the recommendation for LWSD.

LWSD has crews out checking the safety of the road conditions in the early hours of the morning, and they make their decisions accordingly. Transporting your child in unsafe conditions is not in anyone's best interest, so we will leave the decision to the experts. Local news broadcast school district closures. When possible, we will post school closure information on the SDC website. However, if you don't see any closure information, please check for Lake Washington School District Elementary school closures or late start statuses to determine what our status will be on any given day.

In the event that the school day must be cancelled or shortened, no make-up days or credit will be given for days since it is out of our control. However if more than 2 days then make up days will be announced for optional participation in Pathways program.

Medical Emergency Procedure:

If either a life threatening or minor emergency occurs while your child is in our care, these will be our procedures::

1. For Emergencies 911 will be called immediately.
2. First Aid, CPR will be administered, as appropriate by certified First Aid staff
3. Parent will be notified
4. Child will be transported to designated hospital if 911 deems appropriate
5. Emergency will be documented and filed in child's file and given to parent

Minor Emergencies:

1. First Aid will be administered, as appropriate and documented for the parent.

Disaster Response Plan:

We have followed the Federal Emergency Management Agency preparedness guidelines. In the event of a disaster, we have stored the six basic supplies as recommended; water, food,

first aid supplies, clothing, and bedding. We have tents available for shelter, as well. Our plan for contacting parents would be the same as stated in our emergency plan. We will conduct emergency drills.

Child Abuse Reporting:

We are required by law to report suspected child abuse and neglect.

Nondiscrimination:

The program provides an ongoing anti-bias curriculum which helps children become aware of the uniqueness of every individual. There will be no discrimination against children, or employees because of race, creed, color, national origin, sex, marital status, religion, age, presence of any sensory, mental, or physical disability, or due to the need of a service animal. There will be reasonable accommodations made for limitations of disabled children or employees.

Cultural and Religious Outreach:

We encourage families to share their celebrations, traditions and customs with the class. The curriculum will include the use of *The Virtue Guide*. Its purpose is to bring character training into children's lives on the premise that the world needs people who are willing to take personal responsibility and to reach out to others in kindness and love. Tolerance and celebration of differences bring knowledge and understanding.

Summit Pathways Location

This Preschool takes formation nightly at Summit Dance Co. We have access to 7000 square feet with 4 large studio spaces, a kitchenette, and 3 bathrooms: 5 toilets and sinks. The Rainier studio is set up with every preschool wish: Brightly colored alphabet, sensory table, small student study tables, library center, make-believe and occupation center, math and science center, Animal center, construction and building center, art center and circle time. The Olympic studio is set up for large motor skills: gymnastic mats, soccer nets, dance, tents, obstacle courses all ready for movement and interactive play (arranged daily for curriculum).

Summit Dance Co
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